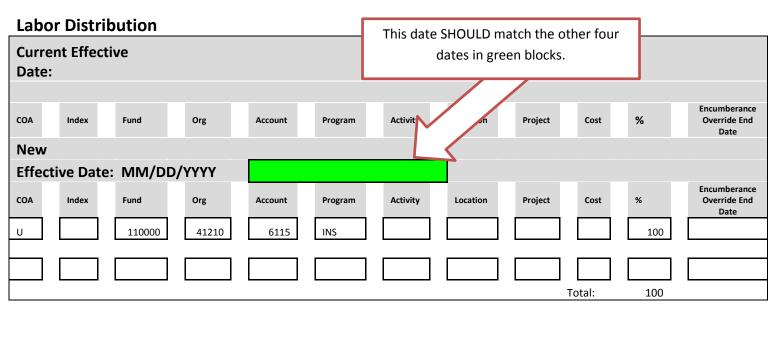
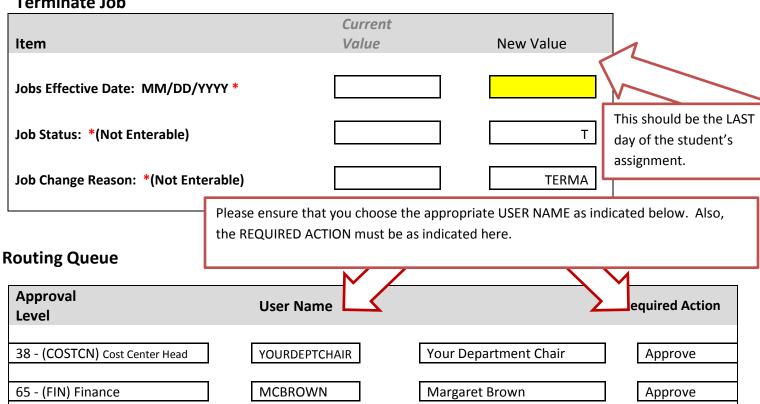
## **REHIRE A STUDENT WORKER EPAF INSTRUCTIONS**

This is for renewing a student in the SAME position he/she has previously been in.

New EPAF Person Selection			
ID: L00#####	Jane Q. Student	Enter the first date the student reports to	
Query Date:		work (August 1 or after). This <u>same</u> date	
Approval		should be used for the CURRENT HIRE and	
Category: Student Worker REHIRE, STUREH		EFFECTIVE DATES referenced below.	<b>'</b>
		EFFECTIVE DATES referenced below.	
Position: Sur	<b>ffix:</b> 00		
Hire Student		t Value New Value Enter SF Or SU.	
Item	Current	t Value New Value	
Employee Class Code: *			
Current Hire Date: *			
Current fille Date.			
	For a NEW student we	orker, this date MUST be the date provided to you by	1
	• •	This MUST be the <u>same</u> date as the QUERY DATE and FECTIVE DATE referenced below.	
	Ег	rective date referenced below.	
Add Job		1. 1f YOU T	
Item	Current Value	New Value  Select Primary: Select  A  This date MI	
		Select in error tany.	
Job Status: *(Not Enterable)		A Set This date MU	JST be
		the SAME as	the
Contract Type: *		QUERY DATE	and
		CURRENT HIF	RE DA
Job Effective Date: MM/DD/YYYY *		detailed abov	ve.
Regular Rate (Hourly Rate):		Enter student's hourly rate	<u>.</u>
Hours per Pay: *		20 Ch-	
		Change hours if necessary.	
Job Change Reason: *(Not Enterable)		NEASS NEASS	_
Timesheet Orgn:*			
		0  Enter the timesheet ore will approve approve	
Step: *(Not Enterable)		0 "umber of times"	
,		will an the perform	
Salary Group: *(Not Enterable)		2014  Enter the timesheet org  will approve time.	7
		e.	



## **Terminate Job**



SRSMITH3

SRSMITH3

## Comment

91 - (SELVL1) Stu. Empl. Level 1

99 - (SELVL2) Stu. Empl. Level 2

Enter comments if needed.

Stephanie Smith

Stephanie Smith

Approve

**Apply**